

1 Purpose

The purpose of this Quality Policy is to establish, implement and communicate to employees of **LLC MOI Tech, LLC MOVI TECH** a quality policy that should:

- corresponds to the intentions of the organization and its context (the conditions in which it operates) and supports its development strategy,
- creates a framework for setting quality objectives,
- includes a commitment to comply with applicable requirements,
- includes a commitment to continuously improve the quality management system, ensure the implementation of this policy and keep it up to date.

2 Scope

This policy applies to all activities performed and to all departments and key functions within an Integrated Management System (IMS) - encompassing the Information Security Management System (ISMS / ISO 27001:2022), Quality Management System (QMS / ISO 9001:2015), data protection obligations (GDPR), and cybersecurity requirements (NIS2). The IMS is developed and implemented jointly across the following legal entities: **LLC MOI Tech, LLC MOVI TECH**.

3 Reference Documents

- ISO 9001:2015 standard;
- IMS Manual.

4 Terms and Definitions

Term	Definition
Interested party	Stakeholder, person or organization, that can be affected by, or perceive itself to be affected by decision or activity.
Policy	Intention and direction of an organization as formally expressed by its top management.
Quality policy	Policy related to quality. Generally the quality policy is consistent with the overall policy of the organization, can be aligned with the organization's vision and mission and provides a framework for the setting of quality objectives.

Top management	Person or group of people who direct and control an organization at the highest level. Top management has the power to delegate authority and provide resources within the organization. If the scope of the management system covers only part of an organization, then top management refers to those who direct and control that part of the organization.
Customer	Person or organization that could or does receive a product or service that is intended for or required by this person or organization.
Provider	A supplier organization that provides a product or service.

5 Procedure

5.1 Developing the QMS Policy

The quality policy acts as a compass by providing the direction and framework for establishing key corporate-level performance measures, as well as related objectives and targets. Top management ensures that the QMS policy is established and documented.

The policy is reviewed at least annually, as part of the management review programs or at a frequency determined by:

- The changing needs and expectations of relevant interested parties;
- The risks and opportunities that are presented through the risk management process.

The quality policy is communicated to all employees at all levels throughout **MOI Tech** via training, regular internal communications and reinforcement during annual employee performance reviews. Employee understanding of policies and objectives is determined during internal audits and other methods deemed appropriate.

The Company is committed to an operating philosophy based on openness in communication, integrity in serving customers, fairness and concern for employees and responsibility to the communities within which the Company operates. The vision of the Company is to exceed customer expectations for quality, safety, sustainability, cost, delivery and value.

5.2 Program to Achieve the QMS Policy

The policy of the Company's management is aimed at continuous improvement of the quality of services/products that meet the requirements and expectations of consumers, as well as the satisfaction of interested parties:

- The Consumer – on whom the Company's activity depends;
- Personnel – interested in providing quality services/products;
- Supplier – who is interested in long-term and stable work with **MOI Tech**;
- The owners – who contribute to the development of a successful business.

Personnel

MOI Tech is committed to equality in employment opportunity and rewards, embracing wholeheartedly the cultural diversity within the communities. Employees' welfare and interests are foremost throughout all aspects of business and how **MOI Tech** conducts affairs.

MOI Tech is committed to:

- Creating and nurturing an environment of success based on honesty and integrity;
- Equitable sharing in the success of the company;
- Empowerment through training and communication;
- Individual growth and equal opportunity;
- Designing and providing a safe and secure work environment.

Customers

Customer needs are paramount and represent the highest priority within business. The main obligation is to proactively seek out and define customer needs while addressing all requests expeditiously without creating false expectations.

Suppliers

MOI Tech is committed to supporting the communities within which it operates. The Company believes in the practice of social responsibility and encourages similar behavior in employees and suppliers. The Company supports the conservation of the physical environment and the prevention of pollution at the facilities. **MOI Tech** proactively complies with all applicable safety, environmental, legal and regulatory requirements to which the Company subscribes.

Quality

Beginning with a clear definition of customers' expectations, **MOI Tech** strives to consistently meet or exceed them. The Company adheres to all applicable standards and customer-specific requirements and endeavors to provide processes that ensure Company achieves this in order to build a robust and world class business.

5.3 Role, Responsibilities and Authorities

Members of Top management are ultimately responsible for the quality of Company's products and services since they control the resources, systems and processes by which conforming work is accomplished. Top management is responsible for business planning, development and the communication of policies, quality management system planning, the establishment and deployment of objectives, the provision of resources needed to implement and improve the quality management system and for undertaking management reviews. Top management has assigned the responsibility and authority to the management teams and departments to:

- Ensure that QMS processes are delivering their intended outcomes;
- Report on the operation of the QMS and identifying any opportunities;
- Ensure that improvement is taking place;
- Ensure that customer focus is promoted throughout the organization;
- Ensure that any changes to the QMS are planned and implemented;

- Ensure the integrity of the system is maintained during changes;
- Ensure that responsibilities and authorities relating to the QMS are communicated and understood.

All managers demonstrate their commitment to the development and improvement of the quality management system through the provision of necessary resources, through their involvement in the internal audit process and through their proactive involvement in continual improvement activities.

Emphasis is placed on improving both the effectiveness and efficiency of key system processes. All managers are responsible for execution of the business plan and the implementation of the QMS policy, processes and systems described in the IMS Manual. All managers are responsible for planning and controlling the management system processes within their area of responsibility, including the establishment and deployment of operational level objectives and the provision of resources needed to implement and improve these processes.

All employees are responsible for the quality of their work and implementation of the policies and procedures applicable to processes they perform.

Employees are motivated and empowered to identify and report any known or potential problems and to recommend related solutions to aid the corrective and preventive action process.